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NAME

SUWADU JANNEH

COURSE

:BASIC COMPUTER STUDY(LEVEL 1)

YEAR/MONTH

:13RD AUGUST - 8TH DECEMBER 2004

SUBJECT	GRADE
MICROSOFT WINDOWS 95/98/2000/XP	92%
MICROSOFT WORD	90%
MICROSOFT EXCEL	100%
INTRODUCTION TO BASIC PC MAINTENANCE	55%

CERTIFICATE AWARDED

:CERTIFICATE OF COMPLETION

YEAR/MONTH AWARDED : AUGUST - DECEMBER 2004.

NATURE OF PROGRAMME

This programme is three months studies designed to provide a strong foundation of the fundamentals in computing and related subjects to those who wish to enter into a career in software and hardware technology.

The program consists of four (4) core subjects taught over a period of three months. Students are required to attend at 90% of the lectures per subject. Assessment is via examination and in-course assessement. Upon passing all subjects student is awarded a certificate.

Training Instructor

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(issued without correction or ammendments)

GRADING SYSTEM

Jura

A :90-100%(EXCELLENT)

B :80-89% (CREDIT)

C :70-79% (VERY GOOD)

D+:60-69% (GOOD)

D :50-59% (FAIR)

E :40-49% (PASS)

F :0-39 (FAIL)

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