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PRINCIPAL: Aboubacarr Jallow

Ref: CA/GC/

## MEMO

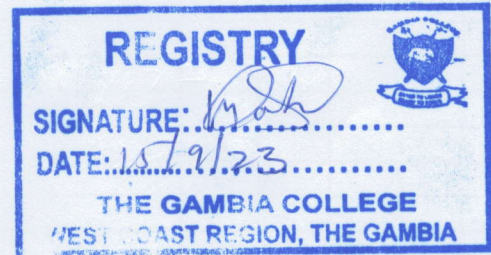
**From:** Registrar

**To:** Director Human Resources Directorate G/G

**Cc:** Admission Office

**Subject:** Staff upgrading

**Date:** 15<sup>th</sup> September, 2023



I am directed by the Principal to convey to you the list of staff below who has expressed interest to upgrade themselves by pursuing programmes run by the College at the school of Education.

1. Ms Kadesa Hydar-----Advanced Diploma Secondary
2. Mrs Oumie Sarr ----- Advanced Diploma Primary (Islamic)
3. Mrs Hawa Janko ----- Advanced Diploma Secondary
4. Miss Tida Cham ----- Advanced Diploma Early Childhood
5. Mrs Nyima Ceesay ----- Advanced Diploma Early Childhood
6. Miss Aminata Cham ----- Advanced Diploma Secondary
7. Miss Binta Sanyang ----- Advanced Diploma Secondary

Your office is put on notice of this interest and is require to do the needful to enable these staff to pursue their programmes of choice in the spirit of staff development. The Admissions Office is also requested to facilitate the admission of these staff and may consider this memo as the clearance from the administration.

Your cooperation is highly solicited.

Thank you.