

SEINO EDUCATIONAL INSTITUTION

KOTU SOUTH/KOLOLI KANIFING MUNICIPALITY



Date 5th / 02 / 18.....

Name Dawda Colley.....

Address Latikunda Serman.....

Kanifing Municipality.....

Appointment

I am pleased to inform you that you are offered temporal appointment on month to month bases as untrained teacher at the above caption institution effective.....19th September.....2017.....

You will be paid three thousand Dalasis (D3, 000) monthly, transport inclusive.

Income tax and staff fund will be deducted and paid to the appropriate authorities.

Your appointment may be renewed pending on positive assessment of your performance during the academic year.

You will be required to conform to the Regulations and the administrative Frame work of the Institution, herewith attached.

Please let me know in writing within three (3) days of receipt of this letter whether you accept this offer or not.

Congratulations!

Yours sincerely

.....


Aji Haddy Saine

ADMINISTRATOR/ PROPRIETRESS