



Humanity First

...Serving Mankind

HUMANITY FIRST INSTITUTE FOR INFORMATION TECHNOLOGY (IT) CENTRE

20th May, 2021

To Whom It May Concern:

Dear Sir/Madam,

I wish to present to you my compliment and recommend **Aminata Mballow**, a former student in the above name institution. I testify that Aminata was a registered student in this institution.

She successfully completed her course in IT User Skills from Foundation to Diploma level and was fortunate to achieve very good results as shown on her transcripts. She is currently awaiting her diploma certificate to be authenticated by the National Accreditation & Quality Assurance Authority (NAQAA). She under took the following modules in her course of studies:

Introduction to Pc (File Management)
Microsoft Word (Word Processing)
Microsoft Excel (Spreadsheet Solution)
Microsoft Access (Database Management)
Microsoft PowerPoint (Presentation)


Throughout her stay in this institution, she proves herself to be punctual, dependable, reliable, hard-working, honest and respectful to everyone; she undertook her professional studies with the utmost zeal and determination. In the light of the above, I am with the conviction that she will continue such attitude in any future engagement or place of higher learning.

I am delighted to recommend her to any Institution for higher learning or a job of any nature.

For further enquiries about Aminata, please contact us on the below numbers/Email.

We look forward to working with your department.

Yours Sincerely


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Training Manager

Cc: File



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