

ALHAGIE MAHMUD CAMARA ISLAMIC SCHOOL

FARATO KOMBO SOUTH WEST COAST REGION

EMPLOYMENT AGREEMENT

This employment agreement is made and effective this date 01/10/2019 between RABBINA ISU BAH
(The employee) and individual born on the With his/her main address at
..... FARATU and ALAGIE MAHMUD ISLAMIC SCHOOL (the employer) an institute under
the laws of AMANA.

This document constitute an employment agreement between these two parties and is governed by the laws
of the Islamic union responsible for Arabic schools AMANA.

Whereas the employer desire to retain the services of the employee, and the employee desires to render such
services, these terms and condition are set forth.

IN CONSIDERATION: of this mutual understanding the parties agree to the following terms and conditions.

1. EMPLOYMENT

The employee agrees that he/she will faithfully and to the best of their ability carried out the duties
and responsibilities communicated to them by the employer. The employee shall comply with all
school polices rules and procedures at all times.

2. POSITION

As it's the duty of the employee to perform all essential job function and duties from time to time, the
employer may also add other duties within the reasonable scope of employee's work.

3. TERMS OF EMPLOYMENT.

The term of this employment shall be a period of one (1) year, commencing 1/10/2019 to June/July.

4. WORKING HOURS

Your working hours shall be from 8:30am to 13:40 for morning shift and 13:40 to 18:30 for the
afternoon shift respectively (Saturdays-Tuesday) and from 8:30 to 10:50am on Wednesdays.

5. BENEFITS

As a qualified/ unqualified teacher you are entitle to an emolument of D/500,000 Per-anum all
allowance inclusive.

CAUTION

Failure to report work deliberately your daily amount of your salary will be deducted from your
monthly salary. All permission must be retired to the administrative office two days prior.

APPOINTMENT LETTER

We are pleased to inform you that you passed your interview and we are hereby offering you employment on contract basis for the position of qualified/ unqualified Islamic English teacher at Alagic-Mahmud Islamic School. The terms and condition of your employment are listed in the employment agreement.

You are expected to report to your duties as from 1st October, 2019. Your contract is based on a period of one (1) year after which we may renew it base on your performance and mutual agreement.

You are required to comply with the school rules and regulations at all given times and should always act in a manner that protects school integrity and interest.

Your roles and responsibilities are outlined in the employment agreement. Your signature will imply that you fully agree with all the terms and conditions.